



Safety Declaration

For the inspection, maintenance or repair of laboratory equipment to be performed by Planer plc, personnel.

The Health and Safety at Work Act (1974) and the control of Substances Hazardous to Health (COSHH) regulations (2002) include specific requirements that workers are not put at risk by handling items that may be contaminated, for example, as a result of their use in health care or a laboratory. The requirements apply in the widest possible sense and place responsibility on the owner and the manager of the laboratory as well as the employer of the individual concerned.

In the case of maintenance or repair of laboratory equipment current DH (Department of Health) recommendations support the issue of a certificate/statement of decontamination prior to submitting the equipment for servicing.

The declaration overleaf must be completed, signed by a competent authority within your Organisation and returned to Planer - before the service engineer arrives at the laboratory (or before equipment is received at factory when returning for repair).

A second copy of the declaration, duly completed and signed, should be affixed to the equipment to be serviced.

For emergency repairs on site the engineer will request that the declaration is completed on his arrival at the laboratory.

It is our policy that unless the above actions are taken the service engineer should refuse to perform maintenance or repair procedures. In this event a charge will be made to cover the costs of the visit. Such charges are not included in an existing preventative maintenance contract.

DECLARATION OF CONTAMINATION STATUS

Prior to the Inspection, Servicing, Repair or Return of Medical and Laboratory Equipment

To: Planer plc 110 Windmill Rd.Sunbury, Middlesex, TW16 7HD, UK	Make and Description of Equipment: <hr/> Serial No:
Authority's Ref. or Order No:	Planer's Call Log Number (CLXXXXX) :

Tick box A if applicable. Otherwise complete all parts of B, providing further information as requested or appropriate.

A. <input type="checkbox"/>	This equipment/item has not been used in any invasive procedure or been in contact with blood, other body fluids, respired gases, or pathological samples. It has been cleaned in preparation for inspection, servicing, repair or transportation.
B. <input type="checkbox"/>	1. Has this equipment/item been exposed internally or externally to hazardous materials as indicated below? <i>Provide further details here</i> YES/NO Blood, body fluids, respired gases, pathological samples YES/NO Other biohazards: YES/NO Chemicals or substances hazardous to health: YES/NO Other hazards:
	2. Has this equipment item been cleaned and decontaminated? YES/NO Indicate the methods and materials used: If the equipment/item could not be decontaminated please indicate why: Such equipment must not be returned/presented without the prior agreement of the recipient whose reference or contact name must be given above.
	3. Has the equipment/item been suitably prepared to ensure safe handling/transportation? YES/NO

I declare that I have taken all reasonable steps to ensure the accuracy of the above information, in accordance with HSG(93)26.

Authorised signature _____	Unit _____
Name (printed) _____	Dept _____
Position _____	Tel no. _____
Date _____	Email: _____